Digital Literacy
With Connected Libraries

Increase the digital literacy skills of your community!

Do you host a local community group, or facilitate programs at a not-for-profit organistaion? The digital literacy team can deliver workshops to your attendees to increase their confidence using phones, tablets or computers.

Offering:

- **Attendees:** Suitable for groups of 4-10 people, please indicate the size of your group when booking.
- **Custom Content:** Custom content may be available but must be organised a minimum of 6 weeks in advance.
- **Devices:** Unless otherwise stated classes utilise participants own device.
- **Frequency:** Two visits per calendar year

How to Book:

Submit your expression of interest at
https://www.connectedlibraries.org.au/librarytoyou/

CONNECTED LIBRARIES

A: Beginner

I have just started using my device. I would like to learn how to use.

- Discover eAudiobooks and Podcasts (P)
- Email basics (P)
- Everyday uses of AI
- Google maps more than a map (P)
- iPad Painting: Fluid Art (LD)
- Intro to Microsoft Excel (LD)
- Make your device work for you (P)
- Mobile Phone course* (P)
- Online security
- Photography with your phone (P)
- Stop the beeping: Managing your notifications (P)
- Virtual Reality (LD)

B: Intermediate

I am comfortable with the basics of my phone or computer. I would like to learn more.

- App based video editing (LD)
- Canva Creations (L)
- Create your own family tree (L)
- Digital Legacy Planning
- Digitize Documents and Photos (P)
- Flora and Fauna Apps Identifying Nature (P)
- Introduction to Buying and selling online
- Navigating MyGov and Online Services
- Password Manager Apps
- Smooth Transition: Moving from one device to another (P)
- Sorting out cloud storage (L)
- Transferring photos (L and P)

C: Advanced

I am confident using my device. I would like to learn new programs/ devices

- 3D Printing Workshop (LD)
- Audio editing (LD)
- Digital wallet (P)
- Finding your source: Navigating news online
- Formatting your resume (L)
- Taking control of your emails (L)
- Wielding Microsoft word (LD)
- Writing for AI: Creating better prompts (LD)

Legend:

*Multiple week
(L) Laptop specific
(P) Mobile phone specific
(LD) Library devices provided