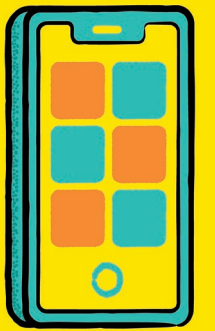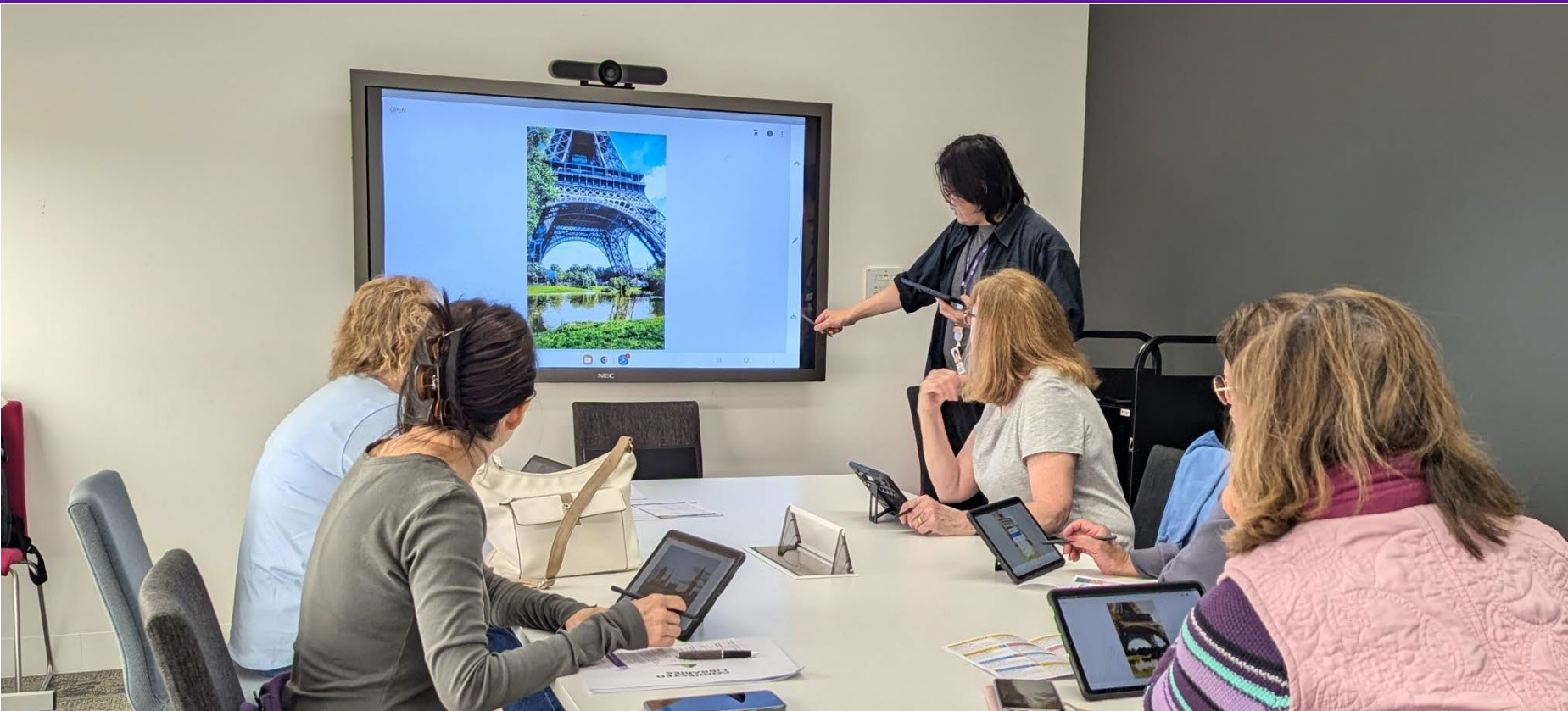# Digital Literacy
With Connected Libraries

CL

Do you host a local community group or facilitate programs at a not-for-profit organisation?

The Connected Libraries Digital Literacy team can deliver workshops to increase attendees confidence using phones, tablets or computers. This is a free service.

What we offer:

- **Attendees:** Suitable for groups of 4 - 10 people, please indicate the size of your group when booking.
- **Custom Content:** Custom content may be available but must be organised a minimum of 6 weeks in advance.
- **Devices:** Participants provide their own device.
- **Frequency:** Two visits per calendar year.

To book, follow the link, scan the QR code or call 1800 577 548
connectedlibraries.org.au/librarytoyou/

CONNECTED LIBRARIES

Legend

A: Beginner

I have just started using my device. I would like to learn how to use.

- Discover eAudiobooks and Podcasts (P)
- Photography with your phone (P)
- Photo Editing on Your Device (P)
- Mobile Phone course* (P)
- Online security course*
- Make your device work for you (P)
- Stop the beeping: Managing your notifications (P)
- Google Maps more than a map (P)
- Email basics (P)
- Virtual Reality (LD)
- iPad Painting: Fluid Art (LD)
- Intro to Microsoft Excel (LD)

B: Intermediate

I am comfortable with the basics of my phone or computer. I would like to learn more.

- Digital Finance* (LD)
- Introduction to Buying and selling online
- Sorting out cloud storage (L)
- Transferring photos (L and P)
- Google Password Manager App
- Apple Password Manager
- Canva Creations (L)
- Flora and Fauna Apps Identifying Nature (P)
- Digitize Documents and Photos (P)
- Create your own family tree (L)
- Smooth Transition: Moving from one device to another (P)
- App based video editing (LD)

C: Advanced

I am confident using my device. I would like to learn new programs/devices

- Audio editing (LD)
- Taking control of your emails (L)
- Finding your source: Navigating News Online
- Digital wallet (P)
- Formatting your resume (L)
- 3D Printing Workshop (LD)
- Wielding Microsoft Word (L)