

cloudLibrary™ User's Guide



Get help here on using cloudLibrary™ for eReaders e-Readers, please go to the last page.

You can browse the CCL collection at https://ebook.yourcloudlibrary.com/library/caseycardinia.

What you can do with the cloudLibrary™ app

The cloudLibrary[™] app enables you to locate, check out and, read eBooks from the cloudLibrary[™].

Borrowing information

- Borrow up to 10 e-books
- Loan period is 2 weeks
- You can return early and borrow another item
- You can have up to 4 holds when ready, they will be held for 7 days
- No renewals, but you can re-borrow an item if there is no hold on it

Transferring an e-book to an e-reader

For the best experience, you should install Adobe Digital Editions on your computer (if transferring to devices) and register a personal Adobe ID

- Help with Adobe IDs is available on the GoWYLD website at <u>http://gowyld.net/econtent/adobe.html</u>
- Cloud Library will detect an existing Adobe ID on a PC or device and will use it by default
- New devices may need to be activated with Adobe Digital Editions and an Adobe ID to work properly.

Using the PC Software – Transferring to a device

- 1. Download the Windows App and borrow an item
- 2. Connect the device, e.g. Nook, to your computer with the USB cable. The software will automatically recognise the eReader and it will show as a detected device in the My Books tab.



- 3. To complete the transfer, click on the 'Transfer to device' button that appears on the cover of the book on the shelf. A message will indicate that the book has been transferred.
- 4. Disconnect your eReader using the USB disconnect option and begin reading the book.

If your eReader is not detected by the Windows App, please check the help files for troubleshooting tips at http://gowyld.net/econtent/CloudLibrary/help/

NOTE: Kindles are not compatible with this service. The app can be installed on a Kindle Fire or Kindle Fire HD. <u>http://gowyld.net/econtent/CloudLibrary/help/</u>

Returning a book, removing files

You are encouraged to return books early when you have finished so that another user may enjoy the book. Books can be returned using any of the apps.

1. Under the My Books tab, change the display to List View



2. Click the Check In button



Deleting a book from a device

- 1. Open Adobe Digital Editions, then connect the reader to your computer with its USB cable.
- 2. Go to the Library View and click on the reader's name (beneath the bookshelves). You will see a list of books that you have downloaded the device.
- 3. Click the small triangle to the left of the title, then select 'Delete item'.